**ESSENTIAL CRITICAL INFRASTRUCTURE WORKER**

**LODGING WORKER**

[INSERT DATE]

To whom it may concern:

This letter identifies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as an Essential Critical Infrastructure Worker who works at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

The President’s Coronavirus Guidance for America states that “If you work in a critical infrastructure industry, as defined by the Department of Homeland Security, you have a special responsibility to maintain your normal work schedule.” Likewise, Mecklenburg County in conjunction with the City of Charlotte and six towns within the County issued a Joint Proclamation on March 26, 2020 designating certain Essential Businesses and Operations which are allowed to continue in operation, including “hotels and motels, to the extent used for lodging, and for delivery or carry out of food service.” (#21)

Furthermore, the County’s Joint Proclamation authorizes Essential Travel, which includes individuals traveling in connection with Essential Businesses and Operations.

The employee whose name appears above is required to maintain his or her normal work schedule in order to maintain proper operations of our lodging establishment, which has been designated as part of our nation’s critical infrastructure. As a result, the holder of this letter must be able to travel to go to and/or from work throughout the day and night.

Therefore, I request that you please allow this lodging worker to continue to travel to and from his/her place of employment in accordance with his/her status as an Essential Critical Infrastructure Worker for the duration of this national emergency.

Please contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ should you have any questions regarding this letter.

Thank you,

[INSERT NAME]

[INSERT TITLE]